



EXCISE BOARD OF CLEVELAND COUNTY

MINUTES

OCTOBER 31, 2019

The scheduled regular meeting of the Cleveland County Excise Board was called to order at 11:00 a.m. this 31st day of October 2019 in meeting Room 200 of the Cleveland County Office Building by Chairman Larry Heikkila. Tammy Belinson, County Clerk/Secretary, called the roll and those present were:

Larry Heikkila, Chairman
Sid Porter, Member
Tammy Belinson, Secretary

Rick Atkins, newly appointed Excise Board Member was in attendance and Tammy Belinson said that she spoke with Assistant District Attorney Jim Robertson who advised that Mr. Atkins could be sworn in on November 7th, 2019 at 10:00 A.M. in a special meeting.

Others present were: Assistant District Attorney Abby Nathan, Linda Atkins, Undersheriff Blake Green, and Harold Haralson.

After the reading of the minutes of the **Regular Meeting of September 26, 2019**, and there being no additions or corrections, Sid Porter moved that the minutes be **approved**. Larry Heikkila seconded the motion.

The vote was: Larry Heikkila, yes; Sid Porter, yes.
Motion carried.

After the reading of the minutes of the **Special Meeting of October 9, 2019**, and there being no additions or corrections, Sid Porter moved that the minutes be **approved**. Larry Heikkila seconded the motion.

The vote was: Larry Heikkila, yes; Sid Porter, yes.
Motion carried.

A. Items of Business:

1. Larry Heikkila moved, seconded by Sid Porter, to **approve the Notice of Schedule of Regular Meetings for 2020 with the time change back to 10:00 A.M.**

The vote was: Larry Heikkila, yes; Sid Porter, yes.
Motion carried.

**NOTICE OF SCHEDULE OF REGULAR MEETINGS OF THE
CLEVELAND COUNTY EXCISE BOARD
TO BE HELD DURING THE 2020 CALENDAR YEAR**

As required by Title 25, §311 of the Oklahoma Statutes, Notice is hereby given that the Cleveland County Excise Board will hold its regularly scheduled meetings for the calendar year of 2020 at the Cleveland County Office Building, 201 South Jones, Suite 200, Norman, Oklahoma, 73069, at 10:00 a.m. on the following dates:

THURSDAY	JANUARY 30, 2020
THURSDAY	FEBRUARY 27, 2020
THURSDAY	MARCH 26, 2020
THURSDAY	APRIL 30, 2020
THURSDAY	MAY 28, 2020
THURSDAY	JUNE 25, 2020
THURSDAY	JULY 30, 2020
THURSDAY	AUGUST 27, 2020
THURSDAY	SEPTEMBER 24, 2020
THURSDAY	OCTOBER 29, 2020
THURSDAY	NOVEMBER 19, 2020
THURSDAY	DECEMBER 31, 2020

2. Larry Heikkila moved, seconded by Sid Porter, to **approve the 2020 Holiday Resolution** for Cleveland County.

The vote was: Larry Heikkila, yes; Sid Porter, yes.

Motion carried.

(Clerk's Note: Due to clerical error 2019 is changed to 2020.)

RESOLUTION

WHEREAS, The Board of County Commissioners and the Excise Board are required by 19 O.S. Section 350 to set holidays on which courthouses will be closed for the Calendar year 2020;

BE IT THEREFORE RESOLVED, the Board of County Commissioners of Cleveland County sets and requests the Excise Board to set at their next regular meeting, the following holidays on which the Cleveland County Courthouse will be closed for 2020:

2020 HOLIDAYS

Wednesday	January 01	2020	New Year's Day
Monday	January 20	2020	Martin Luther King Jr. Day
Monday	February 17	2020	President's Day
Friday	April 10	2020	Good Friday
Monday	May 25	2020	Memorial Day
Friday	July 03	2020	Independence Day
Monday	September 07	2020	Labor Day
Monday	October 12	2020	Columbus Day
Tuesday	November 03	2020	Election Day
Wednesday	November 11	2020	Veterans Day
Thursday	November 26	2020	Thanksgiving
Friday	November 27	2020	Thanksgiving
Thursday	December 24	2020	Christmas
Friday	December 25	2020	Christmas

3. Upon the recommendation of Undersheriff Blake Green, Sid Porter moved, seconded by Larry Heikkila, to **accept Notification of Error Correction** to the Excise Board from the County Sheriff's Department on the following:

(Request for Transfer within a Department under the authority of 62 Okl.St. Ann. § 461.)

- a. **Transfer** of funds from 116552-54000, Sheriff Service Fee M & O Detention, \$19,815.15 and 116552-54000, Sheriff Service Fee M & O Detention, \$7,125.42 to 116500-5400, Sheriff Service Fee, \$19,815.15 and 116500-54000, Sheriff Service Fee, \$7,125.42;
- b. **Transfer** of funds from 116500-54000, Sheriff Service Fee M & O, \$4.44 to 116574-55000 Sheriff Federal Share, \$4.44;
- c. **Transfer** of funds from 116500-5400, Sheriff Service Fee M & O, \$4.59 to 116574-5500, Sheriff Federal Share, \$4.59;
- d. **Transfer** of funds from 116500-5400, Sheriff Service Fee M & O, \$45.00 to 116552-5400, Sheriff Service Fee M & O Detention, \$45.00;
- e. **Transfer** of funds from 100500-51000, Sheriff General Fund Personal, \$250,000 to 100500-54000, Sheriff General Fund M & O, \$250,000; and
- f. **Transfer** of funds from 116500-5400, Sheriff Service Fee M & O, \$75.00 to 116552-54000, Sheriff Service Fee M & O Detention, \$75.00.

The vote was: Larry Heikkila, yes; Sid Porter, yes.
Motion carried.

4. Larry Heikkila moved, seconded by Sid Porter, to **accept Notice** given pursuant to 62 O.S. § 461 that a **Transfer of Appropriations was done** as follows:

- a. From Sheriff, 116551-54000, Courthouse Security Service Fee M & O, \$55,000.00 to Sheriff, 116551-55000, Courthouse Security Service Capital, \$55,000.00.

The vote was: Larry Heikkila, yes; Sid Porter, yes.
Motion carried.

B. No **new business** was presented to the Board for discussion.

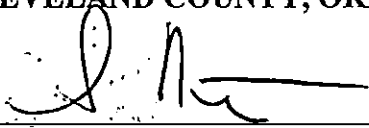
C. **Board Members** welcomed Rick Atkins to the Excise Board.

D. No **comments** from the public were made.

E. There being no further business to come before the Board, Sid Porter moved that the meeting be **adjourned** at 11:06 am. The motion was seconded by Larry Heikkila. The vote was: Larry Heikkila, yes; Sid Porter, yes.
Motion carried.


(Clerk's Note: Agenda was posted on October 29, 2019, @ 8:30 AM.)

**CLEVELAND COUNTY EXCISE BOARD
CLEVELAND COUNTY, OKLAHOMA**



View ~~Larry Heikkila~~, Chairman Sid Porter

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: Linda Atkins
Deputy County Clerk